

MUNUTES OF THE MONTHLY MEETING OF THE CENTRAL GOVT. EMPLOYEES' WELFARE CO-ORDINATION COMMITTEE (CGEWCC) HELD IN THE CONFERENCE HALL OF FISHERY SURVEY OF INDIA ON 24-01-2018 AT 1530 HRS.

Present (Names in alphabetical order):

Sl. No.	Name	Department
1.	Shri Bhaskar. K	ALHW
2.	Shri Dharmvir Singh	FSI
3.	Shri Dilip Dixit	Census
4.	Dr. Ganesan. S	IGNOU
5.	Shri Krishnamoorthi.T.N	ALHW
6.	Dr. Navin Kumar Singh	CCRH
7.	Shri Prathush Das	FSI
8.	Shri Ranpura. P.D	LHLS
9.	Shri Rai.S.K	ALHW
10.	Dr. G.S.V. Sarma	FSI
11.	Shri Shahnavaz	FSI
12.	Shri Shashank Pant	Spl. Bureau
13.	Shri Selvaraj. M	ZSI
14.	Dr. Sivaperuman.C	ZSI
15.	Dr. Sijo P. Varghese	FSI
16.	Shri Srikanth.V	Census
17.	Shri Thomas Ollattil	Special Bureau
18.	Dr. N.V. Vinith Kumar	NIOT

At the outset the Chairman welcomed the gathering and requested Dr, Sijo P. Varghese, Zonal Director, Fishery Survey of India to give a brief about his organization and accordingly a detailed power point presentation was given. Thereafter the Chairman invited Shri S.K. Raj, ADMO (ALHW) to deliver the lecture on "Ethics and attitude" which was very informative and useful. Shri V. Srikanth, Deputy Director, Census Department also expressed his views on Ethics and astrology.

Review of minutes of the monthly meeting held on 20-12-2017:

1.1. **Annual Subscription:** The Chairman mentioned that even after repeated requests, the Annual subscription has not been remitted by the defaulting departments. A letter regarding payment of regular subscription to be issued to all HoDs requesting for collection from the employees and remitting the same. As this is the only source of income which is being utilized for conducting indoor & outdoor games, cultural programme, prizes etc., he once again requested all the HoDs to verify the list of annual subscription collected from the officers and staff of the above period including 2017 and remit the same.

1.2. **CGEWCC Web site (<http://cgewcc.and.nic.in>):** The Chairman requested the member offices those who have not yet submitted write-up about their department and the remaining departments who have already furnished the details very long back may submit/update the information and send photos & brief of their department to NIC by e-mail for updating the same from time to time. It was also requested to all HoDs to link CGEWCC's website (www.cgewcc.and.nic.in) in their departmental website and vice-versa.

1.3. **Annual Day Function:** The Chairman mentioned that the Annual Day function was celebrated on 29th Dec. 2017 at the Multipurpose Hall of ALHW in a befitting manner in which Dr. A. Kundu, Director, CIARI was the chief guest. A colourful cultural programme was held and prizes were distributed to the winners and runners of Indoor games conducted during March, 2016 and mementos to cultural participants.

1.4. **Reimbursement of airfare to entitled officers by air restricting to ship fare:** The Secretary mentioned that the Ministry of Finance has informed that powers have been delegated to Financial Advisors of Ministries/Departments concerned to grant relaxation on air fare and our request for delegating powers to Head of Departments based at Port Blair considering the geographical conditions and remoteness of A & N Islands has not acceded to. It was decided to take up the matter again and would be discussed with concerned officer in the Ministry of Finance during visit to New Delhi.

1.5. **Central Govt. Employees Welfare Housing Scheme:** The Chairman mentioned that the demand of applications for Housing scheme received so far 301 which is not sufficient to take up the matter with CGEWHO. The Chairman requested all the remaining departments to collect the demand (format) from their officers and staff and forward the same to the Committee at the earliest.

1.6. **Conducting training/lecture by experts for C.G employees:** The Central Govt. offices in Port Blair may forward the names of their employees giving the field of experience to deliver lecture/training on the subjects like RTI, Vigilance, Disciplinary proceedings, e-tendering, e-procurement, Ethics etc. for the benefit of C.G employees for giving lecture during monthly meetings. The names may be intimated in advance to include in the Agenda of next meeting.

Shri T.N. Krishnamoorthi, DCE(Civil), ALHW presented a detailed power point presentation on Construction of security room at Neil island by ALHW by using 6600 pet bottles utilizing construction and waste materials, which is first of its kind in Andaman & Nicobar Islands.

1.7. **Appointment of AMA for Dental treatment:** Matter has been taken up with the M/o Health and Family Welfare for consideration of inclusion of Dentist as AMA and no reply is received so far. Reminder letter issued on 01-02-2018.

1.8. **Creation of WhatsApp group for CGEWCC:** The Chairman mentioned that about 24 members have registered so far in WhatsApp group. It is observed that most of the members are not having WhatsApp numbers and he suggested to intimate at least one number of the representative as Nodal Officer of the concerned department so that information can be shared. The members who desire to become member may send a request through WhatsApp number to the Admin by SMS to Mobile No.9933288737 of Shri Sandana Edward, Secretary, CGEWCC, who will in turn add into the WhatsApp group.

1.9: **Holding of election to the Managing/Executive Committee of GPRA Resident's Welfare Association:** The Chairman has requested the Area Welfare Officer, GPRWA to convene a meeting for election of the Managing/Executive Committee of GPRA Resident's Welfare Association urgently and intimate the same to EE, CPWD and also CGEWCC.

1.10. **Reimbursement of investigation/lab tests prescribed by AMA:** Some of the member departments have mentioned that investigation/lab tests as prescribed by the AMAs are not being reimbursed based on order Dated 14-09-2000. It was decided that since CGHS hospitals are not available in Port Blair, the charges of investigation/lab as prescribed by AMAs may be reimbursed based on CGHS rates for which hospitals/clinics having lab facilities at Port Blair are to be identified and empanelled with the approval of CGHS.

1.11. **Charging of CGHS rates for central govt. employees by AMA:** The CGEWCC has informed to all AMAs at Port Blair that the AMAs at Mainland hospitals are charging as per the CGHS rates for consultation, treatment, laboratory tests, X-ray etc. for the central government employees and the same should be applicable at Port Blair also while taking treatment from AMAs and requested to charge as per CGHS rates. But it is observed that AMAs are charging the rates higher than the prescribed CGHS rates. Hence, it was decided to write to all the AMAs to charge as per CGHS rates and if the CGHS rates not implemented, their renewal from 01-04-2018 will not be accepted. Accordingly, individual letter to all AMAs issued.

2. **Any other points with the permission of Chair:**

2.1: **Broadband charges:** Dr. N.V. Vinith Kumar, NIOT mentioned that recently BSNL has introduced unlimited broadband and the monthly bill amount seems to be abnormal which was objected by their audit. The rates of broadband service are increasing rapidly after crossing the prescribed limit whereas at mainland the rates are reasonable. The NIOT being the institute requires unlimited broadband service and requested to take up the matter with BSNL whether any special concessional rate applicable for institution or office and also to confirm whether the rates being charged by the BSNL are at par with mainland rates. It was decided to take up the matter with BSNL.

2.2: **Downloading of minutes of the meeting, circular etc. from the website of CGEWCC:** The Chairman mentioned that the minutes of the meeting, circular etc. of the CGEWCC could not be delivered in time due to various reasons. Hence, it is decided to send the minutes of the meeting, circular etc. to all HoDs through e-mail/WhatsApp. It is requested that all the member offices may intimate their e-mail ID and also WhatsApp as mentioned at point No.1.8 above immediately for further action.

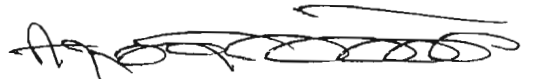
2.3: **Audit of accounts of CGEWCC:** The accounts of the CGEWCC for the year 2015-16 are to be verified by JAO/AAO as done in previous years. Chairman mentioned that accounts may be verified by AAO of PAO(ALHW) office, Port Blair.

2.4: **Academic programmes of IGNOU:** Dr. S. Ganesan, IGNOU Regional Centre, Port Blair has given a list of Academic programmes activated at the centre to all present during the meeting and requested to circulate among their employees (copy enclosed). He also mentioned that the course fee through IGNOU for the central govt. employees is reimbursable as per DOPT orders and hence they may pursue the courses.

2.5: **Entitlement of FSP:** Shri Nithsh, H.C of Fishery Survey of India (FSI) has pointed out that FSI is allowing one Free Sea Passage (FSP) and one hometown LTC once 2 years in his Department, whereas Coast Guard is allowing two FSPs with one hometown LTC in 2 years. So he requested to adopt the same for all central govt. employees also. The Chairman clarified that this point was discussed during meetings of the Committee on several occasions and informed the rule position. However, same will be clarified again from the appropriate authority.

2.6: **Attendance in the monthly meeting:** It has been observed that attendance in the monthly meeting is very poor i.e. almost 1/3rd of the total members offices. It is requested to all the member offices to send at least their representative in case HoDs are busy with their official commitments as this is the only forum wherein all the issues/matters pertaining to central govt. employees can be discussed and appropriate favourable action be taken with the help of higher authorities.

Next monthly meeting will be held on **23-02-2018 at 1530 Hrs.** in the Conference Hall of Botanical Survey of India, near Megapode.


(T.N. Krishnamoorthi)
Chairman

No.CGEWCC/PB/2018

Dated the 06th February, 2018

Copy to:-

1. Heads of all the Central Govt. Offices in A & N Islands, Port Blair with a request to circulate the minutes of the meeting among all officers and staff and also display on the Notice Board.
2. The Under Secretary, Ministry of Personnel, Public Grievances and Pensions, DoPT, Lok Nayak Bhawan, Khan Market, New Delhi.
3. Shri D. Sathyamoorthy, DCE (Mech), ALHW (Sports & Cultural Coordinator).
4. Shri Sandana Edward, Secretary, CGEWCC, C/o NSSO, GPOA complex, Port Blair
5. Shri Dharmvir Singh, Area Welfare Officer, C/o FSI, Port Blair
6. Shri Goutam Gupta, President, GPRA Residents Welfare Association, C/o NIC, Lambaline, Port Blair.



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THE PEOPLE'S
UNIVERSITY

IGNOU REGIONAL CENTRE PORT BLAIR

List of Academic programmes activated at IGNOU Regional Centre, Port Blair

POST GRADUATE DEGREE PROGRAMMES

MCA-Master of Computer Applications
MARD -Master of Arts in Rural Development
MTTM - Master of Arts in Tours and Travels Management
MEG-Master of Arts in English
MHD -Master of Arts in Hindi
MSW-Master of Arts in Social Work
MAH -Master of Arts in History
MPS-Master of Arts in Political Science
MPA-Master of Arts in Public Administration
MSO-Master of Arts in Sociology
MAEDU-Master of Arts in Education
MEC - Master of Arts in Economics
MAPC -Master of Arts in Psychology
MLIS -Master of Library and Information Studies
MAAN-Masters in Anthropology
MAGD -Master of Arts in Gender and Development Studies
MADE -Master of Arts in Distance Education
M.COM-Master of Commerce
MSC(DFSM)-Master of Science (Dietetics and Food Service Management)

MANAGEMENT PROGRAMMES

MBA-Master of Business Administration
MP(PGDIM)-Post-Graduate Diploma Management
MP(PGDHRM)-Post Graduate Diploma in Human Resource Management
MP(PGDGFM)-Post Graduate Diploma in Financial Management
MP(PGDGDM)-Post Graduate Diploma in Operations Management
MP(PGDMM)-Post Graduate Diploma in Marketing Management
MP(PGDGDFMP)-Post Graduate Diploma in Financial Markets Practice (PGDFMP)
MP(DIM)-Diploma in Management
MBA(B&F)-Master of Business Administration in Banking and Finance

UNDER GRADUATE DEGREE PROGRAMMES

BTS Bachelor of Arts in Tourism Studies
BCA Bachelor of Computer Applications
BSW Bachelor of Social Work
BLIS Bachelor of Library and Information Sciences
B.Com Bachelor of Arts in Commerce
BA Bachelor of Arts in Hindi
Bachelor of Arts in Political Science
Bachelor of Arts in English
Bachelor of Arts in Economics
Bachelor of Arts in History
Bachelor of Arts in Public Administration
Bachelor of Arts in Sociology
Bachelor of Science in Chemistry
Bachelor of Science in Physics
Bachelor of Science in Botany
Bachelor of Science in Zoology
Bachelor of Science in Life Science
Bachelor of Science in Mathematics

B.Sc

POST GRADUATE DIPLOMA PROGRAMMES

PGDDM-Post Graduate Diploma in Disaster Management
PGDRD-Post Graduate Diploma in Rural Development
PGDT-Post Graduate Diploma in Translation
PGDIBO- Post Graduate Diploma in International Business Operations
PGDESD- Post Graduate Diploma in Environment and Sustainable Development
PGJMC-Post Graduate Diploma in Journalism and Mass Communication
PGDSL- Post Graduate Diploma in School Leadership and Management
PGDEMA- Post Graduate Diploma in Educational Management and Administration
PGDPPED- Post Graduate Diploma in Pre-Primary Education
PGDIPR- Post Graduate Diploma in Intellectual Property Rights
PGDEDS- Post Graduate Diploma in Extension and Development Studies
PGDUPDL- Post Graduate Diploma in Urban Planning and Development
PGDET- Post Graduate Diploma in Educational Technology

DIPLOMA PROGRAMMES

DECE- Diploma in Early Childhood Care and Education
DNHE- Diploma in Nutrition & Health Education
DPLAD- Diploma in Panchayat Level Administration and Development
DTS- Diploma in Tourism Studies
DAFE- Diploma in HIV and Family Education
DWED- Diploma in Women's Empowerment and Development

CERTIFICATE PROGRAMMES

ACPD-Advance Certificate in Power Distribution Management
ACISE-Advanced Certificate in Information Security
CDM- Certificate in Disaster Management
CES- Certificate in Environmental Studies
CNM- Certificate Programme in NGO Management
CTE- Certificate in Teaching of English as a Second Language
CFE- Certificate in Functional English (Basic Level)
CTS- Certificate in Tourism Studies
CFN- Certificate in Food and Nutrition
CNGC- Certificate in Nutrition and Child Care
CRD- Certificate in Rural Development
CHR- Certificate in Human Rights
CCP- Certificate in Consumer Protection
CAHT- Certificate in Anti Human Trafficking
CIG- Certificate in Guidance
CTPB- Certificate in Teaching of Primary School Mathematics
CPVE- Certificate Programme in Value Education
CLIS- Certificate in Library Science

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
REGIONAL SERVICES DIVISION
Maidan Garhi, New Delhi-110068

BIO-DATA PROFORMA FOR ACADEMIC COUNSELLORS FOR ALL MASTERS, BACHELORS, DIPLOMA AND CERTIFICATE PROGRAMMES (EXCEPT COMPUTERS, HEALTH SCIENCES & ENGG. PROGRAMMES)

Part-I – General Information

1. Name (in Block Letters) :
2. Date of Birth :
3. Present Designation/Profession :
4. Whether belongs to SC/ST/OBC :
5. Residential Address (in Block Letters) :
.....
(Mention Pin Code) :
6. Office Address :
- (Mention Pin Code) :
7. Phone No. (Off)(Resi).....(Mobile).....
8. E-mail Address

Part-II Programme specific information

9. Academic Qualifications:

Sl. No.	Degree	University	Year	Subjects	Specialization

10. Details of teaching experience:

Level	Course Taught	Tutorial/Teaching Experience	Name of the Institution	Total Teaching Experience

11. Research and Publication:

- i. No. of Research Articles published :
- ii. No. of Books published :
- (add an additional sheet, if required)
- iii. Details of Research work/Project work guided
:
- :

12. Please indicate your work experience commensurate with the issue of counseling for the course of your choice.

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.....

13. Please tick the language(s) in which you will be able to counsel.

English Hindi Regional Language (Pl. specify)

14. Experience in the Open and Distance Learning

YES NO
(If Yes, please give details on a separate sheet)

15. Please mention priority-wise the choice of course(s) you would like to do counselling for (see the syllabi of the concerned programme from the IGNOU Prospectus and write Course Codes).

- i.
- ii.
- iii.

16. Any other relevant information

17. If enrolled as student of IGNOU, Please give the following details

- i. Programme with Enrolment No.
- ii. Present Status: Completed Not Completed

(Please put a slash or N.A. whichever entry is NOT APPLICABLE. Please write your name and address clearly.)

DECLARATION:

I hereby declare that information given above is correct. I accept to undertake the tasks of academic counselor, evaluation of assignment scripts and any other activities related to the academic functions of the Study Centre.

PLACE:
Date:

SIGNATURE

For use at the Study Centre/Programme SC

Original Degrees/Certificates have been verified by the undersigned and the candidate is recommended for empanelment as a part-time Academic Counsellor for the following courses:

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.....
.....

Special recommendation, if any (Add extra sheet, if required)

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PLACE:
Date:

SIGNATURE OF THE COORDINATOR/
PROGRAMME INCHARGE WITH STAMP

For use at the Regional Centre of IGNOU

Based on the self-attested photocopies of the relevant documents, the credentials of the persons as stated by the Coordinator stand verified. He/she is recommended for empanelment for the following courses.

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Special recommendation, if any (Add extra sheet, if required)

PLACE:
Date:

SIGNATURE OF THE REGIONAL DIRECTOR WITH STAMP